

Newton Poppleford Primary School Full Governing Body Meeting

Meeting 1 Part I Minutes

Date & Time	Tuesday 5 th October 5:30pm	Location	Newton Poppleford Primary School				
Governors Present	Initials			Governors Present	Initials		
Mr S Vaughan	SV	Headteacher		Mr J Slade	JS	Co-opted Governor	
Mrs T Murphy	TM	Parent Governor		Mr S Ireland	SI	Co-opted Governor	
Mrs N Dowsing	ND	Parent Governor		Mrs M Gadian	MG	Co-opted Governor	
Mr C Trengove	CT	Parent Governor					

Apologies	Initials	Reason for Absence (Category of Governor)
Mr G Oldroyd	GO	Parent Governor

Absent without Apology	Initials	Category of Governor

In Attendance	Initials	Capacity
Mrs N Mann	NLM	Clerk

Minutes to
All Governors

Ref	Action or Decision	Action Owner & Deadline
6	<p>Policies to be reviewed and adopted: Pay policy has been reviewed and personalised by resources committee, recommended for ratification by FGB. Safeguarding and Child Protection – new policy shared, reviewed and recommended Finance Policy – new policy personalised, shared, reviewed and recommended for ratification. NLM to change committee title to resources from finance.</p> <p>AGREED: JS Proposed, SI Seconded and all governors agreed to adopt and ratify the above policies in line with their review cycle.</p>	NLM
7	<p>Agree and ratify new governors Stephen Smith, Neil Macleod, Phil Joyce have requested to become co-opted governors on the board following their attendance at FGB in September.</p> <p>AGREED: SI Proposed, JS seconded, and all governors voted for SS, NM, PJ to join the board as co-opted governors as of today's date.</p>	
8	<p>Review and agree budget following FIPPS letter - JS, SI and SV have met with Finance officer, Suzette and revisited 5-year budget with the view of appointing a new headteacher on leadership scale point 11, and this has improved the budget to show a carry forward of approx. £10,000 rather than deficit of £50,000 in 2022-23. Budgets reviewed by all governors at today's meeting.</p> <p>AGREED: SI proposed, JS Seconded, and all governors agreed recovery budget and for this to be returned to Warren Smart.</p>	

Full Governing Body Minutes dated 05.10.21

Signed

Ref	Action or Decision	Action Owner & Deadline
9	<p>Agree members of Headteacher Appraisal Committee HT appraisal meeting to take place on Monday 13th December, TM agreed to sit on committee and will complete any relevant training if required.</p>	
	<p>Date of next meeting agreed to be 20th October 2:45pm after governor awareness day. Items to be consider for this agenda: SDP – CT to circulate a draft copy of Governors SDP for discussion to include following: Recruitment of HT, Curriculum, Finance, Governor induction. Feedback from governor awareness day</p> <p>Governor safeguarding training to take place after next resources meeting in November.</p>	CT

The meeting closed at 8:54pm