

Newton Poppleford School Association (PTFA)  
Committee Meeting Minutes – Virtual meeting via WhatsApp  
Summer Term 1 2024

**Attendees:** Teri Murphy (Chair), Henry Odbert (Deputy Chair), Georgia Trengove (Secretary), Jon Leeson-Kings (Treasurer), Kate Clemens. (exiting secretary)

### **PTFA funding requests and purchases**

Preschool- leavers pencil cases-£95.20-agreed  
Year 5- Eden Project- £290-agreed  
Year 6- Leavers Party- £150-agreed  
Reception-Year 6- Author visit- £517.60-agreed  
All Year Groups- Gardening Club- £68.32-agreed  
Preschool- Water bottles-£84-agreed

### **Cake Sales for 22/23**

Teri has added a spreadsheet to the drive with all the cake sale income, class spend and approved funding requests.

12th October - Year 6 £118 raised. Cash added for people who missed the cake sale therefore new total is £124.90

9th November - Year 5 £162.50

18th January - Year 4 £183.50

29th February - Year 3 £222.50

21st March - Year 2 £223

25th April - Year 1 £181

16th May – Reception £257

20th June - Preschool

### **Summer fete planning**

Henry very kindly shopped around and found the summer fete raffle tickets for £38 for 3000. These have been ordered. The committee discussed the positive and negatives of a BBQ or a pizza van. This will be opened up to the main group to see if we can get a pizza van this year. Henry has also shared the document

to be used to write the raffle prizes and the document to share with the public. Furthermore, Henry stated that he was hoping crazy golf however it hasn't come to fruition, Henry tried to get an inflatable gladiator style duel however was too expensive to hire and health and safety nightmare to make. Henry has also organised for Devon Air Ambulance to flyover for the fete.

Jon has requested a list of stalls and minimum coin value so he can go to Honiton to collect the floats.

### **Shed situation**

Mr Pope has agreed to swap the PTFA shed (pending the roof being fixed) with the school chairs shed. When the PTFA shed is waterproof we can switch the contents over.

### **Funding for dancing school**

Kelly Rogers approached the PTFA Committee about whether we would be able to provide funding towards a group of pupils dancing at Wembley. The committee unanimously agreed that contravenes our constitution and would set a precedent to support individual children.

### **Storage for PTFA**

Teri has updated the committee and confirmed with Adrian that the PTFA can have the unit in the bike shed to use as part of the book shed. The gravel needs to be moved outside Year 2 classroom.

### **Preschool Leavers Presents**

The price of the pencil cases Kelly usually buys has risen in price so much that she is buying ones unfilled however didn't add the contents of the pencil cases on to the funding sheet.

### **Additional Funding**

Coop has offered £150 funding towards sun sails for the playground.

### **Charity Commission**

Jon has submitted the Charities Commission Annual report.

### **New committee members**

Teri wanted to introduce the new secretary elect and treasurer elect into the committee whatsapp group. Welcome to Janine Rudling and Ant Tribble. Kate is now leaving the group as her daughter is in year 6. Kate stated ' A pleasure to have been working with you lovely people and the amazing things you have and continue to achieve. Teri wanted to make sure the new committee would be able to attend some important dates in the new academic year:

- AGM-17<sup>th</sup> October
- Autumn 1- AGM/disco
- Autumn 2-Binfire Night/ Christmas Fair/ Christmas Cards/ Tropic Night
- Spring 1- Break the rules day/disco
- Spring 2-Easter Egg Hunt/ book fair
- Summer 1- Colour run/disco
- Summer 2- Summer Fete/freezy Fridays

-Disco's will be week beginning 21/10, 10/02 and 19/05. Actual days will need to be confirmed at the start of the half term as we cannot move or cancel paid clubs.

-Bonfire night- 08/11 This is locked in by the Parish Council.

-Christmas Fair- 07/12-Locked in as we have booked the llamas and Santa already.

-Break the rules day- TBC, probably January

-Book Fair- Week commencing 17/03

-Easter Egg Hunt- Day TBC week commencing 31/03

-Colour Run-TBC probably May

Summer Fete- Needs discussion but proposed date 20/06