

Newton Poppleford School Association (PTFA)  
Committee Meeting Minutes – Virtual meeting via WhatsApp  
Spring Term 2 2023

**Attendees:** Teri Murphy (Chair), Henry Odbert (Deputy Chair), Georgia Trengove (Secretary), Jon Leeson-Kings (Treasurer), Kate Clemens. (exiting secretary)

#### **PTFA funding requests and purchases**

Repair kit for the polytunnel - £20. Agreed.

Trip to the zoo for Reception and Year 1 class- £295. Agreed.

Ancient Egyptian trip to the RAMM for for Year 3-£196. Agreed.

Historical Adventurers and Explorers' trip to Brixham for Year 1- £276. Agreed.

Coronation cream teas for whole school-£150. Agreed.

Books from the Book Fair- £30. Agreed.

#### **Cake Sales for 22/23**

Teri has added a spreadsheet to the drive with all the cake sale income, class spend and approved funding requests.

29<sup>th</sup> September – Year 4. Raised £220 and have smashed all records.

20<sup>th</sup> October – Year 5. Raised £128.

17<sup>th</sup> November – Year 6. Raised £124.

19<sup>th</sup> January – Year 3. Raised £207.90

9<sup>th</sup> February – Year 2. Raised £187.50

9<sup>th</sup> March – Year 1. Raised £276.05.

11<sup>th</sup> May – Reception

25<sup>th</sup> May – Preschool

#### **Year 6 Leavers**

Update on the discussion from the last meeting:

A request was discussed from the Year 6 reps for extra funding to cover any PP children who can't afford the trip/hoodies they have planned. Teri has spoken to various previous year 6 reps and discovered that the parents had arranged between them to club together to include all children or used the PTFA funds already allocated. We discussed at the PTFA meeting that the PTFA cannot fund individual children as this sets a precedent with no way of predicting how many children or how much. Previous years have ranged between free- £50 each. Teri has confirmed with the year 6 reps that they will be allocated £150 where they have total autonomy to fund any children if they wish.

### **First Aid**

The school have asked if we want to send anyone to the schools First Aid training session on 5<sup>th</sup> June at the cost of £30 per person. This will be six-hour course starting at 8:30am. Teri has proposed inviting the events team: Teri, Georgia, Henry and Al with Kate on standby by if anyone cannot attend this date. Teri would like to have a pool of four first aiders to make sure we are always covered.

### **Student Leadership Team Funding**

Having previously discussed this at the PTFA meeting, Teri agreed to check with the Treasurer before any decisions were reached. Teri has spoken to Jon and he has agreed £150 each for play leaders and sports leaders (£300 in total) is sustainable for us, assuming this is an annual outlay. This will be treated like coach funding and reset every academic year, rather than carry on like the cake sale money. Teri will communicate with the school about this proposal.

### **Hive Funding**

Teri has confirmed that she has applied for a grant for £500 that will cover the Hive set up costs if successful. Teri will keep us posted with further updates.

### **Easter Fair**

Currently the Easter Fair is booked for Friday 24<sup>th</sup> March. This is because we have done it on the last day of term normally, but the school day finish of 1:30 means hardly any set up time and very little volunteer man power. However, the 1:30 school finish is no longer so we could put it back to Friday 31<sup>st</sup> March. Teri has checked with Scholastic and they can also move the book fair if the date is to change. March 31<sup>st</sup> gives us another week of planning and will feel more like Easter event closer to the holidays.

This is now booked for Friday 31<sup>st</sup> March 3:30-5pm at the school. Thank you for everyone that voted in the poll. Meeting planned for Thursday 2<sup>nd</sup> March as Easter Fair planning meeting.

### **Polytunnel cover**

We discussed the replacement polytunnel cover at the meeting. The manufacturer has confirmed they don't sell replacement polytunnel covers for this size polytunnel and a custom one will cost more than the original whole unit. However, Teri has discussed that state of it with Adrian and he has said he will patch it with a repair kit (it should cost less than £20) and it will hopefully give us another year.

### **Plant based cups**

Henry has found someone selling some plant based/compostable cups on Facebook. Teri did some further research into the cups and discovered that the cups cannot be recycled in the general plastic collected by the council and although the cups are more ecofriendly there is no guarantee we would use them all before they expire and therefore we would have to dispose of them. It was agreed that we would rather invest the money in reusable cups that we collect, wash and use again.

### **Lloyds Bank**

After changing banks to Lloyds recently Lloyds in Sidmouth is now closing its branch too.

### **Supporting other PTFA**

Kate has been approached to share a table top poster from another schools PTFA which has been approved.

### **Party in the Pop**

Teri has made the executive decision to postpone party in the pop until May 2024. The proposed date for this year is in 3.5 weeks and is not feasible to organise at this stage.

### **Coronation Party**

The school have asked the PTFA for help to pay for their Coronation party. They are planning a picnic cream tea with parents bringing picnic rugs, scones, jam etc but they want to provide food for the children. The school has requested £150.

### **Book Fair**

The PTFA took £570 from the book fair which is fantastic and will mean we get 40% to spend on books which is £228. However, if we spend £30 of the PTFA funds on some of the books then we would have book fair sales of £600 which would mean that Schoolatic would give us 50% to spend on books and therefore the school would have £300 rather than £228. Therefore, the PTFA have agreed to invest £30 on books to give the school a total of £300 to spend.