

**PTFA Committee Meeting
Monday 24th February 2025
7.30pm, Cannon Inn**

Present: Teri Murphy (TM) Co-Chair
 Georgia Trengove (GT) Co-Chair
 Henry Odbert (HO) Deputy Chair
 Ant Tribble (AT) Treasurer
 Janine Rudling (JR) Secretary

Discussion	Action Owner
<u>Review previous minutes from 14th January 2025 (for review and approval)</u> Minutes reviewed and approved.	
<u>Review of actions tracker</u> Action tracker reviewed and updated – see action tracker.	
<u>Reflections from last half-term events</u> <ul style="list-style-type: none"> • Break the Rules Day – good fundraiser (£146.50). Discussed and considered placing cost per rule but decided this could become too costly to participate. • Teddy Raffle – no costs attached for raffle, and good fundraiser (£67.10). • Quiz Night – GT feedback that the event needed more support/volunteers. For future events, if additional support needed then refer to committee for advice/support/call to action. Feedback on 50/50 raffle was mixed – some feedback that the money should have all been donated to PTFA, others felt this was a good incentive. Raised £601. • School Disco – reminder that the event requires parent attendance. Feedback from events to be obtained. Raised £307.54. 	GT
<u>Sensory Garden & Play Equipment Update</u> <ul style="list-style-type: none"> • Sensory garden – planters quotes obtained. Plan updated to allow 2m gap from edge of the bridge to planters for lawn mower manoeuvring. Approval required for planters. Quotes for bench also obtained. TM to go back to company for bench quote to ask for update on design to enable more open plan for story telling purposes (rather than an almost closed circle). TM to set up a meeting with AP to share final plans and seek approval to proceed. Maintenance to be undertaken by school - ?sensory garden fairy may be required to support maintenance of sensory garden. • Play Equipment – three quotes obtained, details saved on shared MS Teams channel. All to review and provide feedback. Feedback to form part of discussion with AP. 	TM All
<u>Financial update & allocation of funds</u> <ul style="list-style-type: none"> • AT provided a verbal update on financial position, and forecast for remainder of academic year. • 	

<p><u>Upcoming events:</u></p> <ul style="list-style-type: none"> • Enterprise Task (TBC) Mrs Winkler sorting with Year 6 Leaders; • Penny Wars (24/02 – 07/03); • Easter Egg Hunt (03/04) - rainbow raffle communications to start; • Spring bingo (28/03) – family bingo night, detail TBC • Rainbow Rush (16/05) – children to attend in non-school uniform. Run route, obstacle course, food TBC. • Summer Fete (20/06); Choir and Funkifeet, Maypole confirmed, BBQ TBC • Sri Lankan Night (21/06); • School Calendar – pre-sales in summer fete, ready for next academic year; • Pig Racing – Sell tickets for the evening, sponsorship required by local businesses for each race (6-8), pre-sponsor of pigs before the event. Consider Autumn/Winter for holding the event. 	
<p><u>Items to Bring Forward to next meeting:</u></p> <ul style="list-style-type: none"> • <u>Review of funding requests (Spring Term 1)</u> <ul style="list-style-type: none"> ➤ A selection of plants for the classrooms and corridors (£350) – declined. GT to put a plea out for donations. ➤ Whole school African drumming workshops (£325) - approved ➤ RE enrichment (Years 4 & 6, £150) ➤ RAMM (Year 6, £400.60) ➤ Print Making Workshop (Years 4 & 5, £45) ➤ Litter pickers and hi-vis jackets (Eco club, £103.95) ➤ Plastic tokens (for tribe points, £337.22). • Plans for Next Year • Plans for Fairy Roles • Update on Policies • Any New Roles or Support Roles • AOB – Event dates on school newsletter 	<p>JR</p> <p>GT</p>
<p><u>Next Meeting</u></p> <p>Date TBC.</p> <p>Action: JR to set up next meeting date</p>	<p>JR</p>