

Newton Poppleford School Association (PTFA)

Minutes of the AGM 2020

Monday 16th November 2020, 7.30pm, Meeting held Virtually

Attendees: Tilli Beglin (Chair), Teri Murphy, Jon Leeson-Kings (Treasurer), Katy Evans (Secretary), Stuart Vaughan (Head), Sarah Quilty, Liza McClean, Marian Gadian, Tanisha Ellis, Henry Odbert, Kate Clemens, Bob Tubbs

Apologies: Georgia Trengove, Kath Sach

View to Amend Constitution

Due to the unprecedented situation with the COVID-19 pandemic, charities can vote to amend their constitution, allowing AGM meetings to be conducted virtually. Everyone present voted in favour of amending the PTFA constitution.

Chairs report:

Tilli & Teri provided an overview of 2019/20 fundraising activity. It has been a very challenging year for fundraising as many of the planned events couldn't take place due to the COVID-19 situation. However, a small number of events went ahead, maintaining some income. There were also significant contributions from successful grant applications. A full report is available separately.

The Chair & wider committee wanted to thank everyone who has supported the PTFA during the 2019/2020 year.

Treasurers report:

Jon provided an overview of 2019/20 financial situation. At the end of the 2019/2020 year, the current account stood at £16,356.71. A significant proportion of this total came from grants and as such is ringfenced for specific projects (sensory garden & allotments). Overall, there was a net loss of approximately £2000 for this financial year due to missed fundraising events because of COVID-19. A full report is available separately.

Appointment of Financial Examiner:

Everyone present agreed that Thompson-Jenner remains appropriate and suitable for this role.

Committee Elections

The following appointments were made by unanimous vote:

- Chair: Teri Murphy
- Deputy Chair: Henry Odbert
- Treasurer: Jon Leeson-Kings
- Secretary: Kate Clemens

Class Reps:

The class reps for 2020/21 are:

- Pre-school: Tanisha Ellis & Kelly Downs
- Reception: Georgia Trengrove & Henry Odbert
- Year 1: Terrie Hall & Kelly Rogers
- Year 2: Suzanne Henderson & Vicky Cozens
- Year 3: Kate Clemens & Rich Davey
- Year 4: Liza McClean & Pia Payne
- Year 5: Kelly Maguire & Rachel Taylor
- Year 6: Becky Smith

Fundraising Target & Events Planned for 2020/21

Fundraising is likely to remain challenging for the 2020/2021 year due to the continuation of COVID-19 restrictions. Many of our usual fundraising events (including class cake sales) will not go ahead. As such, no specific fundraising target was set. It was agreed that any money raised would continue to support the development and improvement of the school outside space, including a sensory garden and allotment. Where possible, we will also continue to support requests for classroom equipment and resources.

Fundraising events for the 2020/2021 year will include:

- Pumpkin trail
- School Lottery (Launched but needs further promotion)
- Bag-2-School
- Personalised Christmas cards designed by pupils
- Review & on-going promotion of online portal (Eg. The Giving Machine/Amazon Smile)
- Christmas hamper raffle
- Terracycle crisp packet recycling

Other COVID-19 safe fundraising ideas currently being considered include:

- Football scratch cards
- Valentine's Day raffle
- Mother's Day plant sale
- Penny Trail
- Virtual balloon race
- Children's sponsor events
- Summer Raffle
- Bike bring & buy sale
- Virtual murder mystery party

AOB

It was agreed by all present that there should be further promotion of the PTFA activities and achievements within the school community and on appropriate social media platforms.

As school trips are unlikely to take place this year, it has been suggested that we put all the cake sale money (approximately £1000) into one pot to buy outdoor equipment for the school. Those present at the meeting agreed that this seemed a good idea but a full breakdown of equipment required along with associated costs must be provided before this could be agreed.

Next Meeting: To be conducted virtually. Date to be agreed upon communication with WhatsApp group and then promoted via social media & school newsletter.