

Newton Poppleford School Association (PTFA)

AGM 17th October 2024

Attendees: Teri Murphy (Chair), Henry Odbert (Deputy Chair), Georgia Trengove (Secretary), Jon Leeson-Kings (Treasurer), Becky Proctor, Kirby Whittock, Rachael Hailstone, Amy Sweet, Kirsty Rorke, Janine Rudling, Anna Trossell, Caroline Beck, Kelly Rogers, Mikyla Tribble, Ant Tribble, Jasmine Toms, Dannie Flynn, Guy Frankland, Rebecca Burdus, Hannah Haines.

Welcome

This is the virtual meeting group to discuss all matters PTFA and fundraising related, anyone is welcome to join by contacting Teri Murphy 07909 798441. Teri has said if you'd like to bow out of this group then please do so at any time, but if you'd like to stay and get involved with all the fundraising and magic making. Also, if any PTFA members speak to any other parents who want to get involved in the planning and fairy dust stage, then please encourage them to join the group. No pressure to comment or engage but any time you want to contribute, your input is always welcome.

Introductions

Everyone introduces themselves. The meeting is quorate as there are more people present than the PTFA committee.

Apologies

Gemma Joyner, Ant Tribble, Charly Purdue, Claire Harvey due to other commitments.

Chairs Report

From the Chair This year has been an absolutely fantastic effort from the whole school community that has resulted in a brilliant fundraising total of £10,740. I am very proud of the PTFA team who made this total possible. We would not be able to organise the busy schedule of events and fundraisers that fill the school calendar without the incredible team we are so lucky to have. The committee have worked tirelessly behind the scenes and my gratitude is endless. That thanks is extended to the larger PTFA team and Class Reps who contribute to planning, organising, idea brainstorming, troubleshooting, making, baking, buying, wrapping, promoting, recruiting, raffle prize gathering and manning stalls. I am very grateful to all those who helped run our events, to the local businesses and organisations who support them, and to everyone who takes part. This wonderful group of people volunteer their time, expertise and energy with a selfless community spirit, always with a smile and it is a pleasure to work with you all.

I would like to say a heartfelt thank you to all the parents, school staff, and family members who have supported the PTFA. Our events could not happen without this wonderful team of volunteers and those who attend and engage with our events, helping to raise money and bringing the school and wider community together, ultimately benefitting our children during their school experience. The PTFA could not continue without your support.

Treasurers Report

The PTFA Current Account opening balance for 2023/24 was £24,739.03 which was the result of great fundraising year in 2022/23 for which the PTFA committee are extremely grateful to all involved. At the end of the 2023/24 year the Current Account stands at £26,717.64. In previous years the report has also included details of the Deposit Account, however since changing banks from HSBC to Lloyds Bank in 2022, the PTFA account no longer includes this facility, so all funds will be reported within the Current Account. This results in total End-of-Year funds on 31st August 2024 of £26,717.64. Seeing a balance increase is always encouraging, but to give an idea of the work involved, this year the PTFA generated a total of £12,441.33 income with an outgoing of £10,702.72 in the form of expenses and funding to the school, resulting in an annual fund increase of £1,978.61, whilst investing an incredible £7,561.66 in equipment for the school and experiences for the children. As a Registered Charity, the PTFA is required to report annual financial return to the Charitable Commission. The figures submitted to the Charity Commission for our 2023/24 return do, however, report a higher income due to an oversight relating to withdrawal and deposit of cash for event floats. The figures reported to the Charity Commission for the PTFA 2023/24 final period are: Total income £ 14,331 Total

Spending 10,802 Since this is significantly below the £25,000 threshold for further financial examination and does not affect the requirements for reporting to Charity Commission, it is sufficient to note the discrepancy in this report.

Although we have a healthy bank balance £10,000 is for the sensory garden grant that is ring fenced and is going to be spent this year. The PTFA also need to make sure it has a buffer for funding requests eg. cake sale money might need to be used before it is made. However, there is a chunk we would like to spend especially on the new play equipment but will still be funding the requests from the school throughout the year.

Election of the Committee

2023/24:

Teri Murphy- Chair

Jon Leeson- Kings- Treasurer

Deputy Chair- Henry Odbert

Secretary- Georgia Trengove

New committee:

2024/25

Teri Murphy and Georgia Trengove- co chair

Ant Tribble- Treasurer

Henry Odbert- Deputy Chair

Janine Rudling- Secretary

Class Representatives

We have a full quota of class representatives this year. If anyone is interested please instructed them to join the PTFA WhatsApp group.

Fundraising targets and calendar of events

Cake sales throughout the year, usually one every half term except for school holidays.

School discos

Bonfire Night- BBQ

Car Quest- over half term

Club Tropicana- grown up only event.

Christmas Fair

Break the rules- Mr Pope said the school loved it.

Book Fair

Easter event

Colour Run

Summer Fete

The big push is through grant applications for the play equipment. Our target is £15,000. It has been discussed it might be good to create a thermometer to represent the fundraising as a visual to the community.

Update ongoing project

Phase one is completed for the sensory garden with the mats, the next step is to create a willow tunnel, outside will be planters filled with plants and grasses, hanging from the bridge will be wind chimes with coloured glass. In the centre there will be amphitheatre seating with a large wooden story telling chair. It can be used as somewhere so sit and talk. The last phase we will add musical instruments.

Teri and Georgia had a meeting with Mr Pope about the spending programme. Creating a nice garden area as a quiet area, a reading room quiet space with a decked area with a cover and benches with fancy dress for sunshade and shelter from rain. Also willow houses for shelter too.

The old library is also to be adapted to be a multi-use room for science and DT by using modular furniture so it can be used for twilight and music lessons.

Caroline is incharge of sports day refreshments.

New roles

Freezy Friday- Jasmine Toms and Kirby Whittock

Book Fair- Kelly Rogers and Caroline Beck

Cake Sales- Rachael Hailstone and Becky Proctor

Discos- Claire Harvey and Hannah Haines

- Anyone can join this group by contacting Teri Murphy, Co-Chair 07909 798441 or Georgia Trengove, Co-Chair 07967017726